



Spring Production is almost here and as such, this is your final packet aimed at preparing you for the big weekend! Included you will find information on performance order, Theater Week rehearsal schedules, drop off and pick up procedures and important theater reminders.

ABOUT THE PERFORMANCE

Spring Production 2019 once again brings all Main Division students, Levels 1 – 7, together in a joint production of *Coppélia*. We're thrilled to present this classic comic tale and witness our students continue to grow as a cohesive company of talented young dancers. Spring Production 2019 also features our Professional Training Division and advanced level students in *Serenade*, a beloved work by famous choreographer George Balanchine. Balanchine's ballets are protected by a trust that must grant permission for them to be performed, and this is the second consecutive year the Otto M. Academy has been awarded this honor! The dedication and talent of our student body allows our faculty to transform our season-culminating event into a high-caliber production. We can't wait to share it with you!

THEATER WEEK REHEARSALS

During Theater Week, there are no Main Division classes as all students participate in all Theater Week rehearsals. A more detailed outline of rehearsal times is included in the pages to follow but please see the below for important dates and rehearsal locations:

- **Monday, May 6 – Sunday, May 12:** Last Week of Classes
- **Monday, May 13:** Rehearsals at the Cincinnati Ballet Center (1555 Central Parkway)
- **Tuesday, May 14:** Rehearsals at Matthews Auditorium (100 Viking Way, Cincinnati, OH)
- **Wednesday, May 15:** Rehearsals at the Cincinnati Ballet Center (1555 Central Parkway)
- **Thursday, May 16:** Dress Rehearsal at Matthews Auditorium (100 Viking Way)
- **Friday, May 17 & Saturday, May 18:** Performances at Matthews Auditorium (100 Viking Way)
- **Sunday, May 19:** Spring Production Cast Party!! (1555 Central Parkway)

Rehearsal Attire: Students should wear their Academy uniform for the rehearsals Monday, May 13 – Wednesday, May 15. For the dress rehearsal on Thursday, May 16 and the performances on May 17 & May 18, female students should wear their **nude leotard**. Male students should wear their Academy uniform for all rehearsals and performances, unless instructed otherwise by Academy faculty.

PICK UP AND DROP OFF DURING THEATER WEEK

During the Monday, May 13 and Wednesday, May 15 rehearsals at the Ballet Center, we are hosting all Main Division Levels 1 – 7 and thank you in advance for your patience during student drop off and pick up. **Please note that all students Levels 4 and below must be signed out by a parent when dismissed from studio rehearsals.**

Please allow plenty of time to drive to Matthews Auditorium for Tuesday and Thursday rehearsals. The theater is about 20 minutes (*without traffic*) north of our Downtown location. **Prompt arrival to your call times is incredibly important! Students who have not arrived by their call time for the performance may not be able to perform.** More detailed information about pick-up and drop-off is included later in this packet.

PERFORMANCE PHOTOS AND VIDEO

Professional photos of students will be taken from the audience during the performance. Approximately 6 weeks following the performance, families will be provided with a link to the online gallery so they may purchase prints at discounted rates directly from our photographer. The performance will also be professionally filmed and a complimentary DVD will be sent to you approximately 8 weeks following the production. **Please remember all other photography and video recording is *prohibited* during the Spring Production performance.**

For those students desiring individual portraits, our photographer, Hiromi Platt, offers individual photo sessions. Her photography portfolio is available at www.hiromiplattphotography.com and includes photos of Cincinnati Ballet's professional company. To schedule individual sessions, please contact her at hiromiplattphotography@gmail.com.

CAST PARTY

We hope you'll join us for our second annual Spring Production Cast Party. Dancers and families are invited to gather at the Ballet Center on **Sunday, May 19, from 1:30-3:30 PM** for refreshments, celebration, and a special sneak preview of our Main Division performance video. No RSVP required!

QUESTIONS?

It's been such a pleasure to serve your family and we look forward to Spring Production as we celebrate your student's success this year! As always, should you have any questions or concerns, please don't hesitate to contact us at 513.562.1111 or cbacademy@cballet.org.



cincinnati
BALLET
OTTO M. BUDIG ACADEMY

MD SPRING PRODUCTION 2019: SHOW ORDER

Performance Date: Friday, May 17 and Saturday, May 18, 2019 @ 7:00 pm
All students perform both evenings

Performance Location: Matthews Auditorium @ Princeton High School
100 Viking Way, Cincinnati, OH 45246

MAIN DIVISION SHOW ORDER

ACT I

Serenade
Coppélia, Scene 1

ACT II

Coppélia, Scene 2
Coppélia, Scene 3

Serenade features PTD & select Level 6/7 students
Coppélia features Main Division Levels 1-7

**Performance order is subject to change under extenuating circumstances.*



Main Division students and families, please note the following:

- Attendance is **mandatory** for all rehearsals during performance week (May 13 – 16).
- Prompt arrival is necessary for prompt dismissal.
- There are no classes Monday, May 13 – Sunday, May 19 as all students participate in all rehearsals.

MONDAY, MAY 13: STUDIO REHEARSAL

Location: Cincinnati Ballet Center | Rehearsal Attire: Academy uniform

Performers: All *Coppélia* Dancers (All Level 1 – 7 Students)

| | |
|----------------|---|
| 4:00 - 4:30 pm | Warm-up Levels 3-7 (<i>recommended but not required</i>) |
| 4:15 pm | Call time for all <i>Coppélia</i> dancers |
| 4:30 – 6:45 pm | Rehearsal for <i>Coppélia</i> in Kaplan |
| 6:45 pm | All <i>Coppélia</i> dancers not in <i>Serenade</i> dismissed <i>Students Levels 4 and below must be signed out by a parent</i> |

Performers: All *Serenade* Dancers

| | |
|----------------|---|
| 6:15 pm | Call time for all <i>Serenade</i> dancers |
| 6:45 – 8:00 pm | Rehearsal for <i>Serenade</i> in Kaplan |
| 8:00 pm | All <i>Serenade</i> dancers dismissed |

TUESDAY, MAY 14: TECHNICAL REHEARSAL

Location: Matthews Auditorium | Rehearsal Attire: Academy uniform

Performers: All *Coppélia* Dancers (All Level 1 – 7 Students)

| | |
|----------------|---|
| 4:00 pm | Call time for all <i>Coppélia</i> dancers (Arrival at Stage Door) |
| 4:30 – 7:00 pm | Technical rehearsal for <i>Coppélia</i> |
| 7:00 pm | All <i>Coppélia</i> dancers not in <i>Serenade</i> dismissed <i>Students Levels 4 and below must be signed out by a parent</i> |

Performers: All *Serenade* Dancers

| | |
|----------------|---|
| 6:45 pm | Call time for all <i>Serenade</i> dancers (Arrival at Stage Door) |
| 7:15 – 8:45 pm | Technical rehearsal for <i>Serenade</i> |
| 8:45 pm | Dismissal for <i>Serenade</i> dancers (Dismissal at Stage Door) |

WEDNESDAY, MAY 15: STUDIO REHEARSAL

Location: Cincinnati Ballet Center | Rehearsal attire: Academy uniform

Performers: All *Coppélia* Dancers (All Level 1 – 7 Students)

| | |
|----------------|---|
| 4:00 - 4:30 pm | Warm-up Levels 3-7 (<i>recommended but not required</i>) |
| 4:15 pm | Call time for all <i>Coppélia</i> dancers |
| 4:30 – 6:15 pm | <i>Coppélia</i> complete run through |
| 6:15 pm | All <i>Coppélia</i> dancers not in <i>Serenade</i> dismissed <i>Students Levels 4 and below must be signed out by a parent</i> |

Performers: All *Serenade* Dancers

| | |
|----------------|---|
| 6:00 pm | Call time for all <i>Serenade</i> dancers |
| 6:30 – 7:45 pm | Rehearsal for <i>Serenade</i> in Kaplan |
| 7:45 pm | All <i>Serenade</i> dancers dismissed |

(cont'd)

THURSDAY, MAY 16: DRESS REHEARSAL

Location: Matthews Auditorium

Rehearsal attire: nude leotard, usual pink tights & shoes (ladies), Academy uniform (gentlemen)

4:00 – 4:30 pm Warm-up class for all *Serenade* dancers on stage (*recommended*)

Performers: All *Serenade* Dancers

4:30 pm Call time for all *Serenade* dancers (Arrival at Stage Door)

5:00 – 5:45 pm *Serenade* Friday cast dress rehearsal

Performers: All *Coppélia* Dancers (All Level 1 – 7 Students)

5:15 pm Call time for all *Coppélia* dancers (Arrival at Stage Door)

5:45 – 7:45 pm *Coppélia* dress rehearsal

8:00 pm *Dismissal for Levels 1-4

7:45 – 8:15 pm Rehearsal for select Saturday *Coppélia* cast members

8:15 pm *Dismissal for Level 5-7 *Coppélia* dancers not in *Serenade*

8:15 – 9:00 pm *Serenade* Saturday cast dress rehearsal

9:15 pm *Dismissal for remaining dancers

*Dismissal at Stage Door. *Students Levels 4 and below must be signed out by a parent*

FRIDAY, MAY 17 & SATURDAY, MAY 18: PERFORMANCE DAYS

Location: Matthews Auditorium

Performance attire: nude leotard, usual pink tights & shoes (ladies), Academy uniform (gentlemen)

5:15 pm Call time for *Serenade* dancers at Stage Door

5:15 – 6:15 pm Warm-up class for dancers on stage

6:30 pm Call time for *Coppélia* dancers at Stage Door (All Level 1 – 7 Students)

7:00 pm Performance

All dancers will be dismissed after the show is over through the Performer's Exit Door located on the right side of the Auditorium lobby. Please see Drop Off & Pick Up Procedures.



MD SP 2019: THEATER DROP OFF & PICK UP

The following procedures have been adopted in order to ensure the safety of all students during rehearsal and performance at Matthews Auditorium at Princeton High School. We greatly appreciate your attention and cooperation.

DOOR KEY

We'll refer to these doors (key drop off and pick up points at Matthews Auditorium) frequently so please take note of their location. They are also referenced on the included map of Princeton High School.

| | |
|--------------------------|---|
| Stage Door: | When looking at the main entrance to Matthews Auditorium, the Stage Door is located outside on the left side of the Auditorium. |
| Performer's Exit: | Located inside Matthews Auditorium lobby. When looking at the theater, the Performer's Exit Door is located inside on the right side of the Auditorium lobby. |

DROP OFF PROCEDURES

All Theater Days: Tuesday, May 14, Thursday, May 16, Friday, May 17 and Saturday, May 18

Students: All

Location: Stage Door

- All students should be dropped off and enter through the Stage Door during Theater Week.
- If a student is able to drive themselves to the theater they should park in the lot on the left side of the Auditorium building, enter through the Stage Door and sign in.
- Parents are welcome to drop their students off at the Stage Door or if they prefer, park and escort their student to check in at the Stage Door. **Please note: Cars may not be left in the driveway by the Stage Door.** An Academy staff member or volunteer will be outside the door to safely usher students inside.

PICK UP PROCEDURES

Theater Rehearsal Days: Tuesday, May 14 and Thursday, May 16

Students: All

Location: Stage Door

- Parents should park in the lot on the left side of the Auditorium building and proceed to the Stage Door.
- All students in Levels 4 and below must be signed out by a parent at the check in/out table found through the Stage Door. At check out on Thursday, all parents of students in Levels 4 and below will be provided with two pick-up vouchers (one for Friday and one for Saturday) to be used at student pick up on Friday and Saturday evening following the performances. **Keep these in a safe place!** These vouchers must be presented at the end of the performances in order to pick up your student.
- Students in Levels 5-7 may sign themselves out. **If a student in Levels 5-7 fails to sign out, their parents will receive a phone call to verify their safe departure.**

Performance Days: Friday, May 17 and Saturday, May 18

Students: All
Location: Performer's Exit Door

- All students will be dismissed through the Performer's Exit Door at the end of the Performance. No student will be dismissed early for any reason.
- All parents of students in Levels 4 and below must present the pick-up voucher they received on Thursday evening at the Performer's Exit Door in order to proceed backstage, pick up their student and sign them out before exiting back into the lobby.
- To avoid congestion and confusion, please send only one parent per student to the Performer's Exit Door at the end of the performance. We appreciate your patience as we work to safely dismiss students.
- Students in Levels 5-7 may sign themselves out. ***If a student in Levels 5-7 fails to sign out, their parents will receive a phone call to verify their safe departure.***

PLEASE NOTE: Before and during the performance, parents are NOT permitted backstage for any reason unless they are on the official Parent Volunteer list. This is to help ensure the safety of your students during the performance. **Students may not be picked up during the show.** Parents must wait until the end of the show to pick up their students. Thank you in advance for your cooperation!

If you have any questions or concerns regarding these policies, please contact the Academy Administrative Office at 513.562.1111 or cbacademy@cballet.org.



BACKSTAGE ETIQUETTE

Please discuss the expectations below with your student prior to their arrival at the first theater rehearsal:

- All students must remain in their designated dressing room. Parent Volunteers are assigned to each dressing room. These Volunteers will escort students to and from wardrobe and the stage. *For safety reasons, we must keep the hallways clear of traffic.*
- Students may not eat in and around costumes. Costumes are the property of Cincinnati Ballet and are often used by the company. It's really important we keep them in quality condition. Parent Volunteers will designate appropriate eating areas in the dressing rooms.
- Absolutely no running or yelling in the theater or backstage area at any time.
- Due to union policies, **ONLY** Wardrobe personnel are able to dress your student in costume.

WHAT TO WEAR

What to wear:

- Students should arrive already dressed in the appropriate dance attire.
- They should wear clean tights free of runs, snags or holes. Ladies should be in footed pink tights.
- Gentlemen should be in their Academy uniform (white t-shirt, black footed tights or leggings, and white socks and shoes.)
- ***During Thursday's Dress Rehearsal (5/16), Friday's Performance (5/17), and Saturday's Performance (5/18), all female students must wear a nude leotard under their costume*** (please see your local dance retailer if you don't already own one).
- Unless otherwise instructed, female dancers should have their hair in a medium bun prior to arrival. Please no additional hair accessories other than what is provided by Wardrobe.
- Stage make-up (powder, blush, mascara, lipstick) is acceptable. Make-up should be applied prior to arrival at the theater. Our schedule doesn't allow extra time for hair or make-up needs.
- All jewelry should be left at home. No jewelry is permitted on stage.

WHAT TO BRING

What to bring:

- An extra pair of tights
- Ballet shoes including pointe shoes if dancing on pointe
- Extra bobby pins, elastics, hairnets and hairspray
- A blanket, towel or yoga mat to sit on
- A small "clean" snack (i.e. pretzels, animal crackers, veggie sticks, crackers, string cheese)
- Water in a closed container (please label your student's water bottle)
- Books or a quiet game/activity are permitted as there will be some breaks during the evening

What to leave at home:

- Messy or sticky foods or anything containing peanuts
- Beverages other than water
- Noisy games, video games, electronic devices, cameras, tablets, laptops
- Make-up for Level 1 and 2 students (no make-up will be permitted in L1-2 dressing rooms)
- Jewelry and valuables

Please make sure all your student's belongings are clearly labeled. The Academy is not responsible for lost or stolen items.



All female students should arrive at the theater with their hair in a medium bun unless otherwise instructed. For guidance in making the perfect bun, below are a few helpful tips.

1) **Start by making a good ponytail.**

When pulling hair into a ponytail, it is helpful for hair to be slightly damp or sprayed gently with hairspray. A good ponytail is slicked tight to the head **without wispies** (those little stray hairs hanging down). You can usually get rid of stray hairs by using a bristle brush to smooth them back once you have made your ponytail. The height of your ponytail should be in line with the type of bun you want. Unless otherwise instructed by your teacher, all students should have a medium bun.



HIGH BUN

High ponytail in diagonal line with jaw line



MEDIUM BUN

Medium ponytail in line with top of ear



LOW BUN

Low ponytail at the base of the head

2) **Pull the ponytail straight out and twist it into a tight rope. Then coil the hair around the ponytail holder.**

It should look similar to a cinnamon roll! You may need to secure it with bobby pins as you go around if the ponytail is very long. Once the whole rope is coiled, tuck the tail under the edge of the coil and secure all the edges with bobby pins.

3) **Use a hairnet that matches the color of your hair and loop it over the bun. Pull the net tight across the bun and twist the net.**

Keep looping it over the bun and twisting it until all the net is used. Tuck any extra under the edge of the bun. Secure with a few extra bobby pins.

4) **Finish everything by spraying hair with a strong-hold hairspray.**

If you have very curly, wavy or unruly hair, you may need to use hair gel or "hair glue."

All bun supplies may be purchased at your local drugstore in the hair styling section.